



Ashchurch Rural Parish Council (ARPC)
Minutes of the Parish Council Meeting
held on Monday Sep 21 2026
at 6.30pm

Venue: Boardroom, Ashchurch Village Hall, Ashchurch Road, Ashchurch, Tewkesbury GL20 8LA.

Present: Cllrs D. Garnett (Vice Chair), D. Barnfield, R. Drewitt, S. Mitchell and I. Parker.

Attendees: Clerk/RFO L. Beech, Assistant Clerks K. Febery & M. Waterhouse, and one member of the public.

21.09.26.1 To receive apologies for absence and approve reasons for absence, to confirm the meeting is quorate.

Apologies were received from Cllr. T. Davies and County Cllr K. Usmar.

In the absence of the Chair, the Vice Chair, Cllr D. Garnett, chaired the meeting.

The Clerk confirmed that the meeting was quorate.

COUNCIL NOTED the letter of resignation of Cllr B. Harvey received on 15 August 2026

The Clerk confirmed that the Tewkesbury Borough Council (TBC) Monitoring Officer had been notified accordingly and a notice of vacancy had been issued and advertised.

21.09.26.2 To receive comments from members of the public (no decisions will be made on matters raised; items requiring decisions will be deferred to a future agenda)

A Pamington resident raised concerns about increased traffic and vehicle speeds on Pamington Lane, including its use as a rat run, the lack of a footpath and associated safety concerns for pedestrians, dog walkers and other road users. They reported multiple recent incidents of vehicles striking and damaging their front wall.

Cllr R. Drewitt provided an update on Ashchurch Rural Parish Council's (ARPC) discussions with Gloucestershire County Council (GCC), advising that previous proposals had stalled following changes to GCC's proposed ANPR approach. Following further representations, discussions had resumed and the Council was awaiting a meeting with senior GCC officers. Possible alternative arrangements, including closure at the B4079 end of the lane, may be discussed. The potential ongoing costs of ANPR and the requirements for maintaining access for larger vehicles were noted.

The Clerk agreed to follow up with GCC regarding the outstanding meeting and to investigate camera enforcement options. **COUNCIL NOTED** that the 'Except for Access' road signs had been relocated to the junction of Pamington Lane and the A46.

21.09.26.3 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)
None.

21.09.26.4 To confirm and sign the minutes of the Parish Council Meeting held on 17 August 2026 (circulated to members prior to the meeting)
COUNCIL RESOLVED that the minutes of the Parish Council Meeting held on 17 August 2026 be approved as a true and accurate record of the meeting. The minutes were signed by Cllr D. Garnett, Vice Chair and Chair of the meeting.

21.09.26.5 To receive reports from External Bodies

5.1 District and County Councillors (if present)

A report from County Councillor K. Usmar was circulated to members prior to the meeting.

Borough Cllr M. Gore provided an update covering the following matters:

- The revised timetable for the Cheltenham, Gloucester and Tewkesbury Strategic and Local Plan (SLP), including preparation of the Pre-Submission Plan in October 2026 and consultation from late October/early November.
- The SLP's potential allocation of housing and employment, consideration of biodiversity, strategic local gaps, landscape, green belt and grey belt land.
- Changes to national planning policy framework (NPPF), including matters relating to retrospective planning applications, enforcement and five-year housing land supply.
- The forthcoming National Scheme of Delegation for planning decisions, due to come into force on 31 October 2026 and its implications for the consideration of planning applications by Planning Committee.
- The current position regarding Local Government Reorganisation (LGR).

5.2 Local Policing team

No report received.

21.09.26.6 To consider and comment on planning applications received:

6.1 APPLICATION NO: 26/00635/FUL

DESCRIPTION: Change of Use of Unit 3B from Class B8 to Class B2 for a proposed use as a motorcycle MOT testing bay

LOCATION: Newton Farm, Natton, Ashchurch

GRID REF: 392569 233201

PLANNING OFFICER: Joe Gibbons

SUBMISSION DUE DATE: 11 September 2026

COUNCIL RESOLVED to submit a comment of 'No objection subject to no objection from neighbouring residents and existing businesses'.

6.2 APPLICATION NO: 26/00675/FUL and 26/00676/LBC

DESCRIPTION: Construct rear gazebo, front porch and replace windows and doors

LOCATION: Mill Barn, Fiddington, Tewkesbury

GRID REF: 392038 230921

PLANNING OFFICER: Charlotte Kilminster

SUBMISSION DUE DATE: 10 September 2026

COUNCIL RESOLVED to submit a comment of 'No objection subject to:

- No objection from neighbouring residents.
- Satisfaction of Ecology Consultee.
- Meeting the criteria for a listed building'.

6.3 APPLICATION NO: 26/00044/NMA

DESCRIPTION: Non-material amendment to Planning permission ref: 24/00183/APP dated 16/07/2024 (Reserved Matters application for a community sports pavilion, playing field and associated infrastructure at the Land south east of Bluebell Road, Wheatpieces, Tewkesbury). Amendment to consist of changes to fenestration and PV panels

LOCATION: Land To The North East Of Rudgeway Farm And South Of Nightingale Way Walton Cardiff Tewkesbury Gloucestershire

GRID REF: 390570 230967

PLANNING OFFICER: David Green

SUBMISSION DUE DATE: 07 September 2026

COUNCIL RESOLVED to submit a comment of 'No objection'.

6.4 APPLICATION NO: 26/00711/FUL

DESCRIPTION: External alterations to the existing building used as ancillary residential accommodation. (Retrospective)

LOCATION: The Furrows Claydon Farm Claydon Tewkesbury

GRID REF: 393470 231414

PLANNING OFFICER: Charlotte Kilmister

SUBMISSION DUE DATE: 17 September 2026 (Extension requested)

COUNCIL RESOLVED to submit a comment of 'ARPC does not support any retrospective planning applications where the constructed development has materially deviated from the development previously granted planning permission. ARPC would be more minded to support this application if it can be demonstrated that there is a requirement for an Equestrian worker's accommodation. Should this application be approved ARPC notes the property should not be used / operated as a separate standalone residential unit. Its use should remain ancillary to the principal dwelling and should not function as an independent property.'

6.5 APPLICATION NO: 26/00690/FUL

DESCRIPTION: Variation of Condition 2 (approved documents) of planning approval 24/01061/FUL for a new double garage to vary the approved drawings to make the garage higher and use the loft as a study/office area

LOCATION: 16 Spindle Road, Ashchurch, Tewkesbury

GRID REF: 392436 232677

PLANNING OFFICER: George Booker

SUBMISSION DUE DATE: 09 September 2026

COUNCIL RESOLVED to submit a comment of 'ARPC does not support any retrospective planning applications where the constructed development has materially deviated from the development previously granted planning permission. ARPC notes:

- The application seeks to regularise development that has already been part constructed and does not accord with the garage that was originally granted planning permission.
- The constructed building incorporates a loft space which is to be used as a study / office.
- The development should be considered on its own merits which are materially different

from the original application and potentially alter the function of the building.
ARPC requests that particular attention is given to the impact of the additional floor and potential office use on:

- Neighbouring properties, including increased height and overlooking/loss of privacy.
- The scale of the development in comparison with other garages in the development.'

6.6 APPLICATION NO: 26/00452/FUL

DESCRIPTION: Conversion of former carriage barn to provide ancillary domestic accommodation including a garden room, gym and home office. Works include installation of timber framed glazing and associated internal works.

LOCATION: Dovecote Barn, Fiddington, Tewkesbury

GRID REF: 392051 230908

PLANNING OFFICER: Mykola Druziakin

SUBMISSION DUE DATE: Submission made under delegated authority on 01 September 2026.

RESPONSE SUBMITTED UNDER DELEGATED AUTHORITY: 'ARPC has NO OBJECTIONS if consideration is given to the following:

- That no separate dwelling unit is established, and the building is only used as ancillary to Dovecote Barn (House).
- To ensure that the appearance is in keeping with the special architectural and historic character of the listed building.
- That no approval be given until the proposals are to the satisfaction of the Conservation Officer.
- That there would not be an undue harm upon the neighbouring properties' amenity.
- That there is an appropriate Listed Building Consent application.'

6.7 APPLICATION NO: 26/00717/FUL

DESCRIPTION: Erection of a car port.

LOCATION: Carrant House, Aston Carrant Road, Aston-On-Carrant, Tewkesbury

GRID REF: 394625 234615

PLANNING OFFICER: Joe Gibbons

SUBMISSION DUE DATE: 2 October 2026

COUNCIL RESOLVED to submit a comment of 'No objection subject to no objection from neighbouring properties.'

6.8 APPLICATION NO: 26/00046/NMA

DESCRIPTION: Non-material amendment to vary the approved 'proposed' elevations drawing on planning approval 24/00890/FUL

LOCATION: Natton House Natton Ashchurch Tewkesbury Gloucestershire GL20 7BG

PLANNING OFFICER: Emma Dee

SUBMISSION DUE DATE: Unknown

COUNCIL RESOLVED to submit a comment of 'No objection subject to no objection from neighbouring properties.'

21.09.26.7 To receive and note decisions made under delegated authority since the last meeting on 17 August 2026, in accordance with the Council's Scheme of Delegation.

COUNCIL NOTED that, under the Council's Scheme of Delegation, the Clerk team had submitted the

21.09.26.8 To receive update on parish projects and consider any actions required

8.1 To receive an update on the provision of dog bins at Fiddington Lane and Fiddington Fields

COUNCIL NOTED that:

- TBC had confirmed that Persimmon was responsible for the installation of litter and dog waste bins and the collection of associated waste, within the Fiddington Fields development, including Mulberry Place.
- Following ARPC's request, Persimmon confirmed that three dog bins would be installed upon completion of the building works, with a temporary bin provided until this time.
- Management of the open spaces would ultimately transfer to FirstPort Management, which would then be responsible for the ongoing maintenance of the bins.

Clerk team to publish information regarding the dog waste bins liabilities on the Council's website and social media.

8.2 PROW Improvements and Cycle Path Project

Cllr I. Parker provided an update on the proposed pedestrian/cycle route from Homedowns to Tewkesbury Academy noting:

- He and County Cllr K. Usmar had visited Tewkesbury Academy on 18 September 2026 to discuss the proposals with the Headteacher and Director of Estates and Facilities.
- The school was receptive to the proposals and indicated a preferred route to the south east of the school.
- Investigation into local land ownership, including land in Walton Cardiff was needed.
- The railing height on the Cow Bridge may need improvement for additional safety.
- Lighting would be required along the route.
- Further clarification was needed regarding CIL funding use on land purchase.
- There may be an option for a raised track solution for crossing the floodplain.

COUNCIL AGREED following actions:

- Cllr I. Parker to circulate report.
- Clerk to investigate CIL funding.
- Cllr T. Davies to make land ownership enquiries.
- Cllr K. Usmar to investigate land ownership near the motorway bridge.
- Cllr I. Parker would investigate the floodplain crossing options.

21.09.26.9 Ashchurch Village Hall Refurbishment Project

9.1 To receive an update on the project and consider any recommendations, approvals or actions required in relation to the planning and design phase

COUNCIL RECEIVED an update that cracks had been identified in the main hall which needed further investigation before any refurbishment works were undertaken. **COUNCIL NOTED** that:

- A structural engineer report had been commissioned by Quantum Construction Consultants Limited outlining investigation requirements.
- Investigative works had been commissioned and commenced.
- The structural engineer would subsequently assess the findings and provide a report with

prescribed actions.

- The associated costs would be payable to Quantum Construction Consultants Limited.

9.2 To receive a report on decisions made under delegated authority relating to the AVHRP

COUNCIL NOTED that the Clerk and the Chairman had authorised the commencement of investigative works under delegated authority, in accordance with the AVHRP Scheme of Delegation.

9.3 To consider and approve payment of the following invoices associated with the Pre-Planning and Design phase:

COUNCIL APPROVED payment of invoice INV-001215 from Quantum Construction Consultants Limited for £4,800.00, for design and procurement services provided during August 2026.

21.09.26.10 To receive and approve the 2025 Accounts and Trustee Report for Ashchurch Village Hall Charity and sign documents

COUNCIL RESOLVED to approve the 2025 Accounts and Trustee Report for Ashchurch Village Hall Charity. The document was signed by Cllr D. Garnett, Vice Chair and Chair of the meeting, on behalf of Ashchurch Rural Parish Council as sole trustee.

21.09.26.11 Finances – documents circulated prior to the meeting

11.1 To approve the schedule of payments for September 2026 (Appendix A)

COUNCIL RESOLVED to approve the Schedule of Payments for September 2026 (Appendix A), together with the following additional payments:

- £56.40 to Tewkesbury Printing Company for Business cards.
- £1,638.00 to PKF Littlejohn for External Auditing services.

11.2 To note income received for September 2026.

None received.

11.3 To approve the bank reconciliation (including earmarked reserves).

COUNCIL APPROVED the bank reconciliation, which was signed by Cllr S. Mitchell.

11.4 To receive External Auditor's Report from PKF Littlejohn

COUNCIL RECEIVED the External Auditor's Report and Certificate from PKF Littlejohn LLP in respect of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2026, which had been circulated prior to the meeting. **COUNCIL NOTED** that the external auditor had completed its limited assurance review and had reported that the information in Sections 1 and 2 of the AGAR was in accordance with Proper Practices, with no other matters arising giving cause for concern regarding relevant legislation and regulatory requirements. **COUNCIL AGREED** that the Clerk would arrange publication of the Notice of Conclusion of Audit and certified AGAR in accordance with the statutory requirements.

11.5 To review the Council's reserves and determine the appropriate allocation of current funds to reserves

COUNCIL RESOLVED to transfer £470,967.00 (received in Community Infrastructure Levy (CIL) funding in April 2026) to the Council's CIL Reserve. **COUNCIL NOTED** that the remaining balance of the General Fund following this transfer was £56,841.50.

21.09.26.12 To receive an update on the following Parish Council procedures and consider required actions:

12.1 To undertake the quarterly review of the Risk Register and consider any necessary updates or amendments

COUNCIL AGREED to accept the recommendations of the Policies Working Group following its quarterly review of the Council's Risk Register. Clerk to update and publish the Risk Register accordingly.

12.2 To review and approve amendments to the Media & Communications Policy to include signposting

COUNCIL REVIEWED the proposed amendments, which had been circulated prior to the meeting, and **AGREED** that:

- Parish Council noticeboards should be limited to Council matters and community events run by charities, not-for-profit organisations, or businesses where the event itself is not-for-profit.
- Businesses wishing to signpost their services should contact the Clerk Team for consideration of inclusion on the ARPC website and social media.
- All adverts would be subject to a disclaimer making clear that such inclusion does not constitute endorsement or promotion by ARPC.

COUNCIL APPROVED the amendments to the Media & Communications Policy accordingly.

21.09.26.13 To consider councillor and staff resources and support

13.1 To consider attendance to Safeguarding Training for Trustees of Community Buildings and agree actions

COUNCIL AGREED that Cllr D. Garnett and Assistant Clerks K. Febery and M. Waterhouse would attend the online Safeguarding Training for Trustees of Community Buildings course provided by Community Matters and **APPROVED** the cost of £8.00 per person.

13.2 To consider training requirements and approve attendance at appropriate training courses and any associated expenditure.

COUNCIL DEFERRED consideration to the next meeting.

COUNCIL NOTED Clerk team to prioritise development of Lone Working Policy.

21.09.26.14 To consider Community Governance Review draft recommendations and agree response to second phase of consultation.

COUNCIL NOTED the legal advice received from TBC's CIL Manager only addressed future CIL payments and did not clarify whether previously received CIL funds would need to be repaid / transferred if a boundary movement was made. **COUNCIL AGREED** to defer its response to the second phase of consultation pending clarification from TBC, requested by the Clerk.

21.09.26.15 To consider the formal offer from Barratt Developments to transfer the woodland to the Council as

part of planning application 21-00451-OUT and to agree the actions.

COUNCIL RESOLVED to accept the transfer of the woodland associated with planning application 21/00451/OUT when the formal offer is made to ARPC by Barratt West Midlands.

21.09.26.16 To receive an update on potential Stewardship project and consider any actions required

COUNCIL RECEIVED an update on the potential Stewardship Project and **NOTED**:

- The Stewardship Advisory Board meeting notes circulated prior to the meeting.
- That Chichester and Cranbrook were identified as potential benchmarking projects that could be visited to view Stewardship in action.
- ARPC had approached its Planning Consultant, A Pellegram Ltd, to prepare a quote for a Stewardship support package.
- TBC Garden Community team had suggested the shared use (and cost) of a minibus for the Cranbrook visit.

COUNCIL CONSIDERED the proposal and quote to share the minibus cost with TBC 50/50 and **AGREED** to contribute up to £270.00 towards the £540.00 total, subject to more than eight passengers being confirmed.

COUNCIL CONSIDERED the works outlined in the quotation from A. Pellegram for the Stewardship Project support package and **RESOLVED TO APPROVE** the cost of up to £7,950.00 plus VAT for the support package.

21.09.26.17 To receive a report on the Neighbourhood Development Plan (NDP) review and consider any actions required.

Nothing to report.

21.09.26.18 To receive a report on CIL and s106 and consider any actions required.

COUNCIL NOTED the clerk had contacted the TBC S106 team requesting clarification regarding funding allocated on application 14/00972/OUT and was awaiting response.

21.09.26.19 To receive an update on the Garden Town and consider any actions required.

19.1 To receive a report from the Parish and Community Liaison Committee

None.

19.2 To receive a report from the Oversight Board

None.

21.09.26.20 To receive the Clerk's report.

COUNCIL NOTED the Clerk's Report, previously circulated, and that:

- Winter grit supplies for the parish grit bins were due to be delivered.
- Phase 1 Village Gateways signs were due to be delivered and the Clerk Team was sourcing additional quotes for installation.
- Assistant Clerk M Waterhouse had been awarded the Certificate in Local Council Administration (CiLCA),
- That completion of CiLCA formed part of the contractual terms of M Waterhouse's employment,

21.09.26.21 To receive an update on Highway matters and consider any actions required.

21.1 Fiddington Lane roadworks and paths

COUNCIL NOTED:

- No further update had been received from TBC planning officer regarding the requested planning permission changes for the paths.
- Cllr D. Garnett was due to meet with a GCC Highways Inspector to discuss the road closure and ongoing roadworks.

21.2 Fiddington Lane hedge cutting liability

COUNCIL NOTED:

- ARPC paid for hedges to be cut in March after multiple complaints were received that they were overgrown, causing significant danger to users of the lane and multiple near misses had been witnessed.
- Despite ARPC investigations and requests, Gloucestershire Highways, Persimmon and Vistry Homes deny liability for the hedge cutting.

COUNCIL AGREED to:

- Cease pursuing payment due to the ongoing lack of accountability.
- That any future issues would be referred to Highways and the relevant developers.
- That future ARPC planning application responses should request that responsibility for hedge cutting is clearly established from the outset.

21.3 Potential closure of Pamington Lane project

The matter was raised by a resident under agenda item 21.09.26.2. Clerk to continue pursuing complaint to GCC.

21.09.26.22 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)

COUNCIL NOTED the following correspondence and community engagement matters had been raised by local residents, groups and Councillors:

- Concerns regarding the potential quality of the road surface and clearance of ditches along Fiddington Lane.
- A request for the Aston Cross brick shelter to be cleaned / cleared.
- A request to mow the field between Snow Lane and the Barleyfields development to improve access for walkers.
- Enquiries regarding the path associated with planning app 22/01320/OUT and 26/00043/NMA.
- Concerns regarding the safety of the temporary route between Hornbeam Close and Mulberry Place during the Fiddington Lane closure, including exposed manhole covers.
- Concerns regarding speeding on Pamington Lane/B4079.
- A 'Poppies to Paddington' Remembrance Day initiative organised by Great Western Rail.
- The suggestion of engaging an external Neighbourhood Connector to conduct community engagement.

COUNCIL AGREED the following actions:

- To monitor the condition of the road surface along Fiddington Lane once work is complete.
- To follow up enquiry with Gateway Management regarding responsibility for mowing the field

- To raise the safety concerns regarding the Hornbeam Close/Mulberry Place route with the GCC Highways Inspector.
- To seek further information regarding costs associated with engaging a Neighbourhood Connector before considering the proposal further.
- To obtain a quotation from J Booth for clearing the brick bus shelter and the vicinity of weeds, moss etc, and **RESOLVED TO APPROVE** expenditure of up to £200.00.
- To purchase two Remembrance Day wreaths, including one for the Poppies to Paddington initiative and one for the Ashchurch war memorial, and **RESOLVED TO APPROVE** the expenditure of £27.00 per wreath.. Cllr. Barnfield to engage with local veterans group / MOD

22.1 To receive an update on the proposed NEB film showing and consider future event involving local related organisations

COUNCIL NOTED that a showing of the film was already scheduled at St Nicholas' church on 10 November 2026 and therefore a further showing in the parish is not currently required. **COUNCIL AGREED** to explore arranging a further showing in spring, potentially in partnership with local organisations such as SafeAvon and Vale Wildlife, subject to confirming the relevant copyright requirements.

21.09.26.23 To note agenda items for the next Parish Council Meeting
None.

21.09.26.24 Date of next meeting: 19 October 2026

Confidential Section

21.09.26.25 To resolve that, in view of the confidential nature of the business to be transacted, the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

COUNCIL RESOLVED in view of the confidential nature of the business to be transacted, the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

25.1 To receive an update on the revised National Joint Council (NJC) pay rates, approve the implementation of the updated rates and authorise the payment of any salary arrears due from the applicable effective date

COUNCIL RECIEVED and noted the report on the revised National Joint Council (NJC) pay rates for 2025/2026, as set out in the NJC circular dated 24 August 2026 (report circulated prior to the meeting). **COUNCIL RESOLVED TO APPROVE:**

- The implementation of the revised NJC pay rates effective from October 2026
- To authorise the payment of salary arrears due to staff arising from the revised rates, calculated from April 2026 to September 2026.
- A cost of £15.00 per salary arrears calculation to PATA for these payroll services
- Authorisation to the Clerk / Responsible Financial Officer to make the necessary payments and adjust the payroll accordingly.
- That, in accordance with M Waterhouse's contract of employment, achievement of CiLCA

gives rise to an entitlement to a salary increment, and that as such one additional salary point be awarded from September 2026.

Meeting Ended 20.54

Appendix A – Financial Report September 2026

1. Payments for Approval						
Date	Payee	Description	Invoice Ref	Gross (£)	VAT (£)	Net (£)
21/09/2026	Clerk (reimbursement) – Smarty	Assistant Clerk Mobile Phone - Smarty: Sept	LB24	£ 5.40	£ 0.90	£ 4.50
21/09/2026	Clerk (reimbursement) – Smarty	Assistant Clerk 2 Mobile Phone Smarty: Sept	LB25	£ 5.40	£ 0.90	£ 4.50
21/09/2026	Clerk (reimbursement) – Smarty	Clerk Mobile Phone Smarty: Sept	LB26	£ 5.40	£ 0.90	£ 4.50
21/09/2026	L. Beech	Clerk expenses August 2026		£ 37.55	£ -	£ 37.55
21/09/2026	L. Beech	Reimbursement for Sustainable Furniture: Bench	LB27	£ 381.00	£ 63.49	£ 317.51
21/09/2026	L. Beech	Reimbursement for Amazon: Computer Screen	LB28	£ 185.72	£ 30.95	£ 154.77
21/09/2026	M. Waterhouse	Assistant Clerk expenses August 2026		£ 92.00	£ -	£ 92.00
21/09/2026	K. Febery	Assistant Clerk expenses August 2026		£ 55.70	£ -	£ 55.70
21/09/2026	Local Gov. Pension Scheme	September 2026 Pension Payment		£ 1,142.33	£ -	£ 1,142.33
21/09/2026	Staff Salaries	Staff salaries for September (as per payroll schedule)		£ 4,129.13	£ -	£ 4,129.13
21/09/2026	HRMC	Quarter 2 PAYE contributions		£ 2,841.49	£ -	£ 2,841.49
21/09/2026	PATA	Invoice for Payroll services	26/0039/PPS	£ 119.10	£ -	£ 119.10
21/09/2026	J Booth	Maintenance inc Waste Removal	1225	£ 216.00	£ 36.00	£ 180.00
21/09/2026	J Booth	Phone box (Aston Cross)	1219	£ 354.00	£ 59.00	£ 295.00
21/09/2026	J Booth	Bench (Aston on Carrant)	1220	£ 708.00	£ 118.00	£ 590.00
21/09/2026	Andrea Pellegram Ltd	Consultancy: NAC & Stewardship	SI-487	£ 1,080.00	£ 180.00	£ 900.00
21/09/2026	Quantum Construction Consultants Limited	Design and procurement services provided during August 2026	INV-001215	£ 4,800.00	£ 800.00	£ 4,000.00
21/09/2026	Ashchurch Village Hall	Room Hire April - June	62	£ 525.00	£ -	£ 525.00
Total for approval:				£ 16,158.22	£ 490.14	£ 10,868.08

Payments for Approval – Figures to Be Confirmed at Meeting

Total for Approval at Meeting:	£ 16,158.22
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2. Payments Made Since Last Meeting (For Information Only) - Includes payments agreed at last meetings, standing orders, delegated spending and bank charges						
Date	Payee	Description	Ref / Invoice	Amount (£)	Payment Method	
31/05/2026	Unity Trust Bank	Service Charge		£ 10.30	Bank Charge	
17/08/2026	J. Booth	Garden Maintenance	1191	£ 360.00	Bank Transfer	
17/08/2026	Tewkesbury Town Colts Football Clt	CIL Funding Grant	GRANT 170826.1	£ 10,000.00	Bank Transfer	
17/08/2026	Severnvale Vintage Show	ARPC Grant	GRANT 17.08.26.	£ 500.00	Bank Transfer	
17/08/2026	L. Beech	Reimbursement for Amazon: Wooden Suggestion Box	LB23	£ 21.99	Bank Transfer	
Total payments made:				£ 10,892.29		

3. Income Received Since Last Meeting				
Date	Received From	Description	Ref	Amount (£)
Total income received:				£ -

4. Summary	
Description	Amount (£)
Total Payments for Approval	£ 16,158.22
Total Additional Payments Made Since Last Meeting	£ 10,892.29
Total Income Received	£ -

5. Reserves and Bank Reconciliation Summary at 30 April 2026 (latest reconciled position)	
Reserves Position	
Type	Amount (£)
Earmarked Reserves	£ 725,620.61
Total Reserves	£ 725,620.61
Bank Balances	
Account	Detail Amount (£)
Current Account	As per Bank Reconciliation No. 109 £ 214,503.42
Deposit Account	As per Bank Reconciliation No. 60 £ 1,038,925.69
Total Bank Balances	£ 1,253,429.11

Signed DateChair

TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING