



**Public Notice is given of
Annual Meeting of Ashchurch Rural Parish Council
To be held at 6.30pm on Monday 18 May 2026
in the boardroom**

**Ashchurch Village Hall, Ashchurch Road, Ashchurch. GL20 8LA for the transaction of
business on the following agenda**

Members of the public and press are invited and encouraged to attend the meeting

To all Members of Ashchurch Rural Parish Council,
Councillors are hereby summoned to attend a Meeting of Ashchurch Rural Parish Council to be held on **Monday 18 May 2026** at Ashchurch Village Hall, Ashchurch, commencing at 6.30pm, for the transaction of business as set out in the agenda below.

Signed:

Leah Beech

Clerk and Responsible Financial Officer

Email: clerk@ashchurchrural-pc.gov.uk

Date: 12 May 2026

- 18.05.26..1 To elect Chairman and Vice-Chairman, including signing Acceptance of Office forms**
- 18.05.26.2 To receive apologies for absence and approve reasons for absence, to confirm the meeting is quorate.**
- 18.05.26.3 To receive comments from members of the public (no decisions will be made on matters raised; items requiring decisions will be deferred to a future agenda)**
- 18.05.26.4 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)**
- 18.05.26.5 To confirm and sign the minutes of the Parish Council Meeting held on 20 April 2026 (circulated to members prior to the meeting)**
- 18.05.26.6 To receive reports from External Bodies**
 - 6.1 District and County Councillors (if present)**
 - 6.2 Local Policing team**
- 18.05.26.7 To consider and comment on planning applications received:**
 - 7.1 APPLICATION NO: 26/00217/FUL**
DESCRIPTION: Single Story Rear and First Floor Side Extension
LOCATION: Carrant View, Aston Carrant Road, Aston-on-carrant
GRID 18.05.26.: 394613 234611

PLANNING OFFICER: Charlotte Kilmister

SUBMISSION DUE DATE: 7th May 2026 (extension requested)

7.2 APPLICATION NO: 26/00335/FUL

DESCRIPTION: Variation of Condition 1 (Approved plans) of planning approval 24/00147/APP (Reserved Matters for Parcel H3 & H4 for Access, Appearance, Landscaping, Layout and Scale for the erection of 304 no. dwellings (Use Class C3) pursuant to outline permission 17/00520/OUT) for the removal of plot 411 and change house types in plot 412

LOCATION: Phase 5 And 6 (Known As H3 And H4), Land To The South Of The Tirl Brook, Natton
GRID 18.05.26.: 392086 232373

PLANNING OFFICER: Fiona Ristic

SUBMISSION DUE DATE: 19 May 2026

7.3 To receive update regarding ARPC response to planning application APPLICATION NO: 25/00490 and consider any actions required.

18.05.26.8 To receive and note decisions made under delegated authority since the last meeting on 20 April 2026, in accordance with the Council's Scheme of Delegation.

18.05.26.9 To receive update on parish projects and consider any actions required

9.1 To receive an update on the 100 Years Celebration project, including progress to date and expenditure incurred under delegated authority and to consider any further actions required.

18.05.26.10 Ashchurch Village Hall Refurbishment Project (AVHRP) – Governance, Budget and Delegation Arrangements

10.1 Project Approval: To consider and approve the AVHRP

10.2 Budget Framework: To consider and agree the overall budget framework for the project, including the use of Community Infrastructure Levy (CIL) funds

10.3 Appointment and Role of Quantity Surveyor (QS): To consider the appointment and role of a Quantity Surveyor to support cost control and procurement.

10.4 Scheme of Delegation: To consider and approve a Scheme of Delegation to enable the efficient administration of expenditure and payments relating to the AVHRP, funded via the CIL and to ensure compliance with the Council's Financial Regulations, Standing Orders and audit requirements.

10.5 Procurement Route: To consider and agree the procurement strategy for the AVHRP, including the method of contractor selection, to ensure compliance with the Council's Financial Regulations and relevant procurement legislation.

10.6 Project Governance / Working Group: To consider and approve appropriate project governance arrangements, including the establishment of a member working group and to define its terms of reference, roles, and reporting responsibilities.

18.05.26.11 Ashchurch Village Hall Refurbishment Project – Approval of Project Delivery Stages

11.1 To consider and approve the commencement of the Pre-Planning and Design phase, including associated expenditure and professional fees within the approved budget framework and to approve the allocation of CIL funding for this stage.

11.2 Specific Expenditure for Approval (Pre-Planning and Design)

To consider and approve payment of the following invoices associated with the Pre-Planning and Design phase:

- Invoice: INV-001189 – £3600.00 (Quantum Construction Consultants Limited: Services Provided April 2026)

Total: £3600.00

Note: Approval of these invoices is contingent upon approval of Minute 18.05.26.11.1.

11.3 Reimbursement to Ashchurch Village Hall Charity

To consider and approve reimbursement to the Ashchurch Village Hall Charity for costs already incurred in relation to the Pre-Planning and Design phase of the AVHRP and to formally recognise these costs as eligible project expenditure within the approved AVHRP budget.

18.05.26.12 Finances – documents circulated prior to the meeting

12.1 To approve the schedule of payments for May 2026 (Appendix A)

12.2 To note income received for May 2026

12.3 To approve the bank reconciliation (including earmarked reserves)

12.4 To receive the Internal Audit report

12.5 To consider and approve the Annual Governance Statement 2025/26 (Section 1 of the AGAR)

12.6 To consider and approve the Accounting Statements 2025/26 (Section 2 of the AGAR)

12.7 To agree dates for the Exercise of Public Rights to Inspect the Draft Accounts as 17 June 2026 to 28 July 2025

18.05.26.13 To receive an update on the following Parish Council procedures and consider required actions:

13.1 To review subscriptions to other bodies

13.2 To confirm arrangements for insurance cover in respect of all insured Risks

13.3 To agree appointment of Councillors to existing sub-committees and establish a Staffing Committee.

13.4 To review the terms of reference for committees and sub-committees

13.5 To review delegation arrangements to the Clerk, committees and sub committees

13.6 To review Scheme of Delegation

13.7 To consider Schedule of Policies with proposed renewal dates

13.8 To adopt an IT Policy

13.9 To review policy Dignity at Work Policy

13 .10 To review Complaints Policy

13 .11 To review the Absence Management Policy

13 .12 To review the Website Policy

13 .13 To review the Cookie Policy

13 .14 To review and confirm that the Council satisfies the statutory eligibility criteria for the General Power of Competence and to resolve to reaffirm its adoption for the current year.

18.05.26.14 To receive Community Governance Review report and consider any actions required

- 18.05.26.15** To discuss safety concerns regarding green spaces in Barleyfields, Pamington and consider any actions required
 - 18.05.26.16** To discuss PROW and bridleway improvements in Fiddington and consider any actions required
 - 18.05.26.17** To receive a report on the Neighbourhood Development Plan (NDP) review and consider any actions required
 - 18.05.26.18** To receive a report on CIL and s106 and consider any actions required
 - 18.05.26.19** To receive an update on the Garden Town and consider any actions required
 - 19.1** To receive a report from the Parish and Community Liaison Committee
 - 19.2** To receive a report from the Oversight Board
 - 18.05.26.20** To receive the Clerk's report
 - 18.05.26.21** To receive an update on Highway matters and consider any actions required
 - 21.1** To receive update on potential Pamington Lane closure and consider any actions required
 - 18.05.26.22** To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)
 - 22.1** To receive report on Ashchurch Village Hall 100 Years Celebration
 - 18.05.26.23** To note agenda items for the next Parish Council Meeting
- Date of next meeting: 15 June 2026
- 18.05.26.24** Confidential Business
 - 24.1** To resolve that, in view of the confidential nature of the business to be transacted, the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
 - 24.2** To consider clerk team workload and agree any necessary actions