



## Ashchurch Rural Parish Council

Minutes of the Parish Council Meeting  
held on Monday 19th January 2026  
at 6.47pm

**Venue:** Ashchurch Village Hall, Ashchurch Road, Ashchurch, Tewkesbury GL20 8LA.  
**Present:** Cllrs T. Davies (Chair), R. Drewitt, D. Garnett, G. Grey, I. Parker, B. Wright.  
**Attendees:** Clerk/RFO L. Beech, Assistant Clerks K. Febery & M. Waterhouse and 4 members of the public.

- 19.01.26.1 To receive and approve apologies for absence and confirm the meeting is quorate**  
Apologies were received from Cllr S. Mitchell and County Cllr K. Usmar.  
Clerk confirmed the meeting was quorate.
- 19.01.26.2 To receive comments from members of the public - no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting**  
A resident requested an update on the planter to be installed at Aston Cross. **COUNCIL CONFIRMED** that this had been received and that arrangements were being made for its installation.
- 19.01.26.3 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)**  
None.
- 19.01.26.4 To confirm and sign the Minutes of the Parish Council Meeting held on 17 December 2025 circulated to members prior to the meeting**  
The minutes of the Parish Council Meeting held on 17 December 2025 were **AGREED BY COUNCIL** and signed by the Chair, Cllr T. Davies.
- 19.01.26.5 To receive a report from Borough Councillor M. Gore (last attended 16 June 2025)**  
None.
- 19.01.26.6 To receive a report from Borough Councillor C. Coleman (last attended 22 May 2023)**  
None.
- 19.01.26.7 To receive a report from the County Councillor Kate Usmar (last attended 17 December 2025)**  
County Cllr K. Usmar's report had been circulated prior to the meeting and its contents noted.
- 19.01.26.8 Planning:**  
**8.1 To discuss planning application and agree actions**  
**APPLICATION NO: 25/01036/OUT**

**DESCRIPTION:** Residential development of up to 7 dwellings, associated infrastructure and landscaping, with vehicular access from the A46(T). Site enabling works including demolition of outbuildings.

**LOCATION:** Land Adjacent Natton House Natton Ashchurch Tewkesbury

**GRID REF:** 392417 232868

**DEADLINE FOR SUBMISSION OF COMMENTS:** 21 January 2026

**PLANNING OFFICER:** Joe Gibbons

**COUNCIL NOTED** the report and recommendations of the Planning Applications Sub-Committee, including the following considerations:

- The site lies outside the defined settlement boundary
- A 600-space car park is permitted on adjacent land and not referenced in planning documentation
- Highway safety concerns
- Potential loss of biodiversity, with compensation to be provided within the parish

**COUNCIL AGREED** to submit an objection based on the Planning Sub-Committee's report and consider adding a comment on light pollution.

## **8.2 To receive update regarding ARPC response to planning application and agree actions**

**APPLICATION NO:** 25/00490

**LOCATION:** Land North of Ashchurch Tewkesbury

**COUNCIL NOTED:**

- An updated road traffic report had been received and was to be published once approved
- ARPC was awaiting completion of The Flood Risk report
- The Planning report was progressing
- Healthcare provision should be in place prior to any homebuilding
- Electricity and sewerage capacity concerns were being raised

## **19.01.26.9 To receive and note decisions made under delegated authority since the last meeting on 17 December 2025, in accordance with the Council's Scheme of Delegation.**

The following actions taken under delegated authority were reported and noted by the Council:

### **Edge Finance:**

The Clerk, in consultation with the Chair, authorised an temporary increase to the Edge Finance package level at a cost of £297.60. This was necessary after Edge restricted access due to an increase in ARPC income resulting from population growth, as well as higher precept and CIL funding received since the last review by Edge Finance. The invoice has been included for approval in agenda item 19.01.26.11.1 This action was taken under the Scheme of Delegation (adopted 19 May 2025, minute ref.

19.05.25.11.3) permitting the Clerk, in consultation with the Chairman, to make urgent or advantageous financial decisions between meetings, subject to budget provision.

**RESOLVED:** The Council noted the Clerk's action in under delegated authority, and that the decision be recorded for audit purposes.

## **19.01.26.10 To receive update on parish projects:**

### **10.1 Quotes for grass maintenance**

**COUNCIL NOTED** one quotation for grass maintenance had been received and the Clerk team

would continue to seek further quotes.

## 10.2 Parish Mapping

**COUNCIL NOTED** draft mapping was due to be completed by 23rd January 2025 and a meeting was to be scheduled with Quattro Design Architects Ltd.

### 19.01.26.11 Finances – documents circulated prior to the meeting

#### 11.1 To approve the January 2026 Payment List below and record income received

##### January 2026 Payment List:

###### Payment List for authorisation on 19.01.26

|                  |  |          |                 |
|------------------|--|----------|-----------------|
| O2               | Mobile Phones x2   | £        | 0.61            |
| EE Limited       | Internet charges for SmartHub  | £        | 35.40           |
| Smarty           | Assistant Clerk Mobile Phone - Jan                                     | £        | 5.40            |
| Smarty           | Assistant Clerk New Mobile Phone Contract SIM - Jan                    | £        | 5.40            |
| Smarty           | Clerk New Mobile Phone Contract SIM - Jan                              | £        | 5.40            |
| L. Beech         | Clerk's expenses December 2025   | £        | 32.30           |
| M. Waterhouse    | Assistant Clerk expenses December 2025                                 | £        | 80.00           |
| K. Febery        | Assistant Clerk expenses December 2025                                 | £        | 50.10           |
| Home Bargains    | Stationary   | £        | 14.91           |
| Andrea Pellegram | NDP Review works - Inv: 51-401   | £        | 3,051.58        |
| Andrea Pellegram | Initial Review of Planning Application 25/00490/OUT - Inv:             | £        | 1,368.00        |
| Andrea Pellegram | December works: Review of Planning Application 25/00490/OUT Inv:51-414 | £        | 3,096.00        |
| Edge Finance     | AdvantEDGE Online Training - Finance                                   | £        | 105.60          |
| Dobbies          | Planter Aston On Carrant Project                                       | £        | 129.00          |
| Parish Online    | Mapping Software Inv: 23UG0500006                                      | £        | 76.80           |
|                  |  | <b>£</b> | <b>8,056.50</b> |

**COUNCIL APPROVED** the January 2026 Payment List and payments made since the last meeting of £3,330.59.

(See Appendix A)

The following additional invoices were received and authorised:

- £297.60 to Edge Finance Ltd for temporary band increase (see Agenda Item 9)

**COUNCIL APPROVED** the anticipated invoice from Edge Finance Ltd for contract renewal at new band rate of up to £1000.00.

#### **COUNCIL NOTED**

The following invoices had been raised by ARPC:

- £895.84 to Ashchurch Village Hall Charity for Administration Services provided
- £2703.04 to Tewkesbury Borough Council for grass cutting reimbursement

#### 11.2 To approve the bank reconciliation including earmarked reserves

**COUNCIL APPROVED** the bank reconciliation and was signed by Cllr. G. Grey.

#### 11.3 To receive the budget monitoring report

The Budget Monitoring Report had been circulated prior to the meeting and its contents noted.

**11.4 To discuss the 2026 - 27 draft budget and agree actions**

**COUNCIL APPROVED** the 2026-27 draft budget.

**11.5 To resolve to approve the precept requirement for 2026 - 27 and agree actions**

**COUNCIL APPROVED** the precept requirement for 2026/27 of £116,280.00. Clerk to submit precept requirement to Tewkesbury Borough Council.

**19.01.26.12 To receive an update on the following Parish Council procedures and resolve to agree actions:**

**12.1 Publications Scheme**

Deferred until next meeting.

**12.2 Risk Management Policy**

Deferred until next meeting.

**12.3 Standing Orders**

Deferred until next meeting.

**12.4 Risk Review**

Deferred until next meeting.

**19.01.26.13 To receive a report on the Neighbourhood Development Plan (NDP) review and agree actions**

**COUNCIL NOTED**

- A meeting had been held with the Planning Consultants working on the NDP review
- Further work and completion was required as soon as possible
- Residents were being consulted for input on Non Designated Heritage Assets

**COUNCIL AGREED** to set a deadline for completion of the NDP review - to be confirmed.

**19.01.26.14 To receive an update from Ashchurch Village Hall regarding**

**14.1 Car Park**

**COUNCIL NOTED** a response was awaited from GCC.

**14.2 Extension works**

**COUNCIL CONFIRMED** these were due to complete within two weeks.

**14.3 Future refurbishment project**

**COUNCIL NOTED** relevant quotations would be discussed at re-scheduled meeting in February 2026.

**14.4 Warm space project**

**COUNCIL NOTED** a session was due to be held on Saturday 24 January 2026 from 12-2pm and plans for future sessions included visits from the Tewkesbury Neighbourhood Policing Team and

various local organisations.

**19.01.26.15 To receive a report on CIL projects and agree actions**

**COUNCIL AGREED** to schedule regular meetings of the CIL & S106 Projects Sub-Committee.

**15.1 To discuss CIL funding application from Ashchurch Village Hall Charity and agree actions**

**COUNCIL AGREED** that, subject to there being no VAT implications, legal restrictions or other regulatory / financial impediments, and following any necessary checks to ensure compliance with the Council's statutory powers and financial regulations, it would fund and gift to Ashchurch Village Hall Charity the equipment, furniture and CCTV as detailed in the application form, in lieu of awarding the grant.

**COUNCIL AGREED** further that, should any issue arise in relation to VAT or the legality of making such a gift, that instead the **COUNCIL APPROVED** to award the full grant of £16,742.00

**19.01.26.16 To receive an update regarding Community Governance Review and agree actions**

**COUNCIL NOTED** that a meeting had been held with TBC's Democratic and Elections Advisor whom noted ARPC's requests and agreed additional councillors were required.

**COUNCIL AGREED** that options to initiate community engagement activities, including inviting community members to join working groups, be investigated.

**19.01.26.17 To receive an update on the Garden Town and agree actions**

**17.1 To receive a report from the Parish and Community Liaison Committee**

**COUNCIL NOTED:**

- A presentation had been given by Safe Avon
- Minutes would be circulated to members of the Parish and Community Liaison Committee following future meetings

**17.2 To receive a report from the Oversight Board**

None.

**17.3 To receive a report from the Office of Police and Crime Commissioner**

None.

**19.01.26.18 To receive the Clerk's report**

The Clerk's report had been circulated to members prior to the meeting and its content noted.

**COUNCIL NOTED:**

- Vehicle Activated Signs (VAS) on B4079 - Feedback from residents in Pamington had been positive since the VAS had been installed at the end of December 2025
- Barleyfields Landscape Management Plan - Central government action on leaseholders should have a positive impact on this

**19.01.26.19 To receive an update on Highway matters and agree actions**

**COUNCIL NOTED**

- The proposed Traffic Regulation Order for a 40mph speed limit on Fiddington Lane had been

formally abandoned by Gloucestershire County Council (GCC) and a 30mph speed limit would be proposed in due course

- Safety concerns were raised to GCC Highways by a member of the public regarding the traffic lights at the B4079/A46 junction, as well as dangerous speeds and overtaking on the B4079 over the railway bridge. However, council noted that if planning for St Modwens (local to this site) was to go ahead, this road is due to be closed to through traffic

**19.1 To receive update on potential closure of Pamington Lane and agree actions**

**COUNCIL NOTED** there were no further updates. Clerk to schedule a meeting with the Assistant Director of Traffic and Transport at GCC.

**19.01.26.20 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)**

**20.1 To discuss the production of the Spring newsletter and agree actions**

**COUNCIL AGREED** that 1000 copies of the Spring newsletter would be produced at the end of April 2026 at a cost of £269.00 plus VAT to coincide with the community event in May.

**20.2 To consider Photo Competition for 2026 and agree actions**

**COUNCIL AGREED** to hold a Photo Competition in the second half of 2026.

**20.3 To consider Ashchurch Village Hall 100 years celebration and agree actions**

**COUNCIL AGREED** to combine the Ashchurch Village Hall 100-year celebration with the Annual Parish Meeting, to be held on Saturday 16 May 2026, and to take the following actions:

- Contact Ashchurch Primary School to request use of the playing field
- Liaise with the school to source historical photographs
- Liaise with Safe Avon and other local groups regarding holding stalls
- Ensure plans for the hall renovation are available for the public to view

**19.01.26.21 To note agenda items for the next Parish Council Meeting**

- Discuss Safe Avon funding application
- Evaluate IT options for ARPC including Microsoft 365

**19.01.26.22 Date of next meeting: Monday 16th February 2026**

**End of Meeting: 8.35pm**

## APPENDIX A

Ashchurch Rural Parish Council  
Financial Report – 19 January 2026**Payments made since last meeting on 17.12.25**

| <b>Payee</b>     | <b>Details</b>                 |          | <b>Total</b>    |
|------------------|--------------------------------|----------|-----------------|
| Unity Trust Bank | Bank charges                   | £        | 8.25            |
| HMRC             | PAYE Payment Q3                | £        | 2,641.94        |
| Parish Online    | Website, Email and IT Software | £        | 680.40          |
|                  |                                | <b>£</b> | <b>3,330.59</b> |

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**Receipts since last meeting**

|            |                          |          |                 |
|------------|--------------------------|----------|-----------------|
| Unity Bank | Unity 2 Account Interest | <b>£</b> | <b>3,295.33</b> |
|------------|--------------------------|----------|-----------------|

**Reserves at 31.12.25**

|                    |  |   |            |
|--------------------|--|---|------------|
| Earmarked Reserves |  | £ | 325,054.58 |
|--------------------|--|---|------------|

**Bank account at 31.12.25**

|                 |  |          |                   |
|-----------------|--|----------|-------------------|
| Current Account | As per Bank Reconciliation No. 104                       | £        | 89,989.02         |
| Deposit Account | As per Bank Reconciliation No. 55                        | £        | 753,380.53        |
|                 | <b>Closing balance at Unity Trust Bank on 31.12.2025</b> | <b>£</b> | <b>843,369.55</b> |

Signed ..... Date .....  
Chair

**TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING**