



Public Notice is given of  
Ashchurch Rural Parish Council Meeting  
To be held at 6.30pm on Wednesday 24 September 2025  
at  
Ashchurch Village Hall, Ashchurch Road, Ashchurch. GL20 8LA for the  
transaction of business on the following agenda

Members of the public and press are invited and encouraged to attend the meeting

**To all Members of Ashchurch Rural Parish Council**

Councillors are hereby summoned to attend the **Meeting of Ashchurch Rural Parish Council** to be held on Wednesday 24th September 2025 in the Ashchurch Village Hall, Ashchurch commencing at 6.30pm for the transaction of business on the following agenda.

Signed

**Leah Beech**

Clerk and Responsible Financial Officer

Email: [clerk@ashchurchrural-pc.gov.uk](mailto:clerk@ashchurchrural-pc.gov.uk)

**17 September 2025**

- 24.09.25.1 To receive and approve apologies for absence and confirm the meeting is quorate
- 24.09.25.2 To receive comments from members of the public - no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting
- 24.09.25.3 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)
- 24.09.25.4 To confirm and sign the Minutes of the Parish Council Meeting held on 18 August 2025 circulated to members prior to the meeting
- 24.09.25.5 To receive a report from Borough Councillor M. Gore (last attended 16 June 2025)
- 24.09.25.6 To receive a report from Borough Councillor C. Coleman (last attended 22 May 2023)
- 24.09.25.7 To receive a report from the County Councillor Kate Usmar (last attended 18 August 2025)
- 24.09.25.8 Planning:
  - 8.1 To discuss planning application and agree actions:  
APPLICATION NO: 25/00643/APP

**DESCRIPTION:** Reserved Matters for the approval of layout, scale, appearance, and landscaping details in relation to the provision of Community Facilities, including: community building, turf sports pitches, MUGA, allotment and play areas, together with POS and associated infrastructure works and access routes through the existing woodland area.

**LOCATION:** Milnes Covert, Fiddington, Tewkesbury

**GRID REF:** 391627232015

**SUBMISSION DUE DATE:** 26 September 2025

**PLANNING OFFICER:** Diana Jones

**8.2 To discuss planning application and agree actions:**

**APPLICATION NO:** 25/00548/ADV

**DESCRIPTION:** 1no set of wall mounted internally illuminated logo & lettering above the main store entrance.

**LOCATION:** Unit 52 - 53, Cotswold Designer Outlet, Platinum Drive

**GRID REF:** 392306 233141

**SUBMISSION DATE:** 23rd September 2025 - No extension possible but all comments would be considered

**PLANNING OFFICER:** George Booker

**8.3 To discuss planning application and agree actions:**

**APPLICATION NO:** 25/00004/SCO

**DESCRIPTION:** Scoping request for the erection of up to 320 dwellings on land North of Tredington Road, and East of Walton Cardiff Lane

**LOCATION:** Land At Part Parcel 5154, Tredington Park, Tredington Tewkesbury, Gloucestershire

**SUBMISSION DATE:** 16th September 2025 - No extension possible

**PLANNING OFFICER:** Diana Jones

**8.4 To receive update regarding application:**

**APPLICATION NO:** 25/00490/OUT

**LOCATION:** Land North of Ashchurch, Tewkesbury

**GRID REF:** 393107 234627

**8.4.1 To consider quote for commissioning a professional written response from Planning Consultant Andrea Pellegram on behalf of ARPC and to agree actions**

**8.4.2 To consider quote for Analysis of Flooding Report from GWP Consultants LLP and agree actions**

**8.4.3 To consider quotes for Traffic Reports from Railton TPC Ltd and agree actions**

**24.09.25.9 To receive details of decisions made under delegated authority since the last meeting on 18 August 2025**

**24.09.15.10 Finances – documents circulated prior to the meeting**

**10.1 To approve the September 2025 Payment List below and record income received**  
**September 2025 Payment List:**

<b>Payments made since last meeting on 18.08.2025</b>		
<b>Payee</b>	<b>Details</b>	<b>Total</b>
Unity Trust Bank	Bank charges	£ 9.90
		<b>£ 9.90</b>
<b>Payment List for authorisation on 24.9.25</b>		
o2	Mobile Phones x2	£ 18.88
EE Limited	Internet charges for SmartHub - August	£ 35.40
Smarty	Asistant Clerk Mobile Phone	£ 6.00
Wakemans Property Care	Grass Maintenance: WPC-3927	£ 90.00
Wakemans Property Care	Tree Canopy Works WPC-3976	£ 468.60
Wakemans Property Care	Aston Cross Bin Installation - WPC-3978	£ 90.00
Wakemans Property Care	War Memorial Works - WPC-3977	£ 1,488.00
Wakemans Property Care	Bleed pack installation & Cleaning WPC-3958	£ 564.00
Tewkesbury Printing	Community Engagement Postcards	£ 42.00
A. Pellegram	NDP Consultancy Invoice: SI - 381	£ 766.78
Community Heartbeat Trust	Replacement defib pads - Inv 27378	£ 89.94
Amazon	Printing - Ink	£ 15.29
PATA	Payroll Services - 2nd Quarter	£ 227.10
L. Beech	Clerk's expenses August 2025	£ 28.70
M. Waterhouse	Assistant Clerk expenses August 2025	£ 152.90
K. Febery	Assistant Clerk expenses August 2025	£ 55.25
Local Gov. Pension Scheme	Sept 2025 pension payment	£ 1,398.90
Staff	Sept 2025 Salaries	£ 4,566.94
HMRC	Paye Payment	£ 2,714.38
		<b>£ 12,819.06</b>

**10.2 To approve the bank reconciliation including earmarked reserves**

**10.3 To receive the budget monitoring report**

**10.4 To receive update regarding invoicing for Administration Services to Ashchurch Village Hall charity**

**24.09.25.11 To discuss potential copyright breach and agree actions**

**24.09.25.12 To receive an update on the following Parish Council procedures and resolve to agree actions:**

**12.1 To undertake risk review and agree actions**

**24.09.25.13 To receive a report on the Neighbourhood Development Plan (NDP) review and agree actions**

**13.1 To discuss potential collaboration with the Wildfowl and Wetlands Trust and agree actions**

**24.09.25.14 To receive an update on Ashchurch Village Hall**

**24.09.25.15 To receive an update on the Garden Town and agree actions**

**15.1 To receive a report from the Parish Liaison Committee**

**15.2 To receive a report from the Oversight Board**

**15.3 To receive a report from the Community Liaison Committee**

- 15.4 To receive a report from the Office of Police and Crime Commissioner
  
- 24.09.25.16 To receive update on parish projects and agree actions:
  - 16.1 New defibrillator installations
  - 16.2 Maintenance of green spaces
  - 16.3 Photography competition
  - 16.4 War Memorial
  
- 24.09.25.17 To receive the Clerk's report
  
- 24.09.25.18 To receive an update on Highway matters and agree actions
  - 18.1 20 is Plenty concept
  - 18.2 Outlet traffic issues
  
- 24.09.25.19 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)
  - 19.1 To evaluate the recent community engagement event and agree actions
  - 19.2 To receive an update on potential Food Bank project and agree actions
  - 19.3 To discuss Barleyfields landscape management issues and agree actions
  - 19.4 To discuss request for planter in Aston On Carrant and agree actions
  - 19.5 To discuss antisocial behaviour and agree actions
  
- 18.02.25.20 To receive update on grants available to support community projects and agree actions
  
- 21.07.25.21 To note agenda items for the next Parish Council Meeting
  
- 21.07.25.22 Date of next meeting: