



Public Notice is given of
Ashchurch Rural Parish Council Meeting
To be held at 6.30pm on Monday 18 August 2025
at
Ashchurch Village Hall, Ashchurch Road, Ashchurch. GL20 8LA for the
transaction of business on the following agenda

Members of the public and press are invited and encouraged to attend the meeting

To all Members of Ashchurch Rural Parish Council

Councillors are hereby summoned to attend the Annual Meeting of Ashchurch Rural Parish Council to be held on Monday 18 August 2025 in the Ashchurch Village Hall, Ashchurch commencing at 6.30pm for the transaction of business on the following agenda.

Signed

Leah Beech

Clerk and Responsible Financial Officer

Email: clerk@ashchurchrural-pc.gov.uk

18 August 2025

- 18.08.25.1 To receive and approve apologies for absence and confirm the meeting is quorate
- 18.08.25.2 To receive comments from members of the public - no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting
- 18.08.25.3 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)
- 18.0.25.4 To confirm and sign the Minutes of the Parish Council Meeting held on 21 July 2025 circulated to members prior to the meeting
- 18.08.25.5 To receive a report from Borough Councillor M. Gore (last attended 16 June 2025)
- 18.08.25.6 To receive a report from Borough Councillor C. Coleman (last attended 22 May 2023)
- 18.08.25.7 To receive a report from the County Councillor Kate Usmar (last attended 16 June 2025)
- 18.08.25.8 **Planning:**
 - 8.1 To discuss planning application and agree actions:
APPLICATION NO: 25/00040/APP
DESCRIPTION: Reserved Matters application pursuant to outline planning application reference 18/00043/OUT for the erection of up to 90 houses, community

land and associated works

LOCATION: Land adjacent to Fitzhamon Park Ashchurch Tewkesbury

SUBMISSION DUE DATE: 21 August 2025

PLANNING OFFICER: Diana Jones

8.2 To discuss planning application and agree actions:

APPLICATION NO: 25/00550/ADV

DESCRIPTION: Crew Advertisement.

LOCATION: Unit 25, Cotswolds Designer Outlet, Platinum Drive

SUBMISSION DUE DATE: 21 August 2025

PLANNING OFFICER: George Brooker

8.3 To receive update on planning application and agree action:

APPLICATION NO: 25/00490/OUT

LOCATION: Land North Of Ashchurch, Tewkesbury

GRID REF: 393107 234627

SUBMISSION DUE DATE: 27 July 2025

PLANNING OFFICER: Paul Instone

EXTENSION AGREED UNTIL: 13 August 2024 for interim response

18.08.25.9 To receive details of decisions made under delegated authority since the last meeting on 21 July 2025

18.08.25.10 To receive update on parish projects:

10.1 A46 Green Space Project

10.2 War Memorial Project

18.08.25.11 To discuss training requirements and agree actions

11.1 To approve the Clerks attendance on Budgeting training course at a cost of £35.00

11.2 Sexual harassment training

11.3 To approve councillor attendance on Council as an Employer training course at a cost of £45.00 per person

11.4 To approve councillor attendance on NPPF Revisions training course at a cost of £30.00 per person

18.08.15.12 Finances – documents circulated prior to the meeting

**12.1 To approve the August 2025 Payment List below and record income received
August 2025 Payment List:**

Payments made since last meeting on 21.07.2025			
Payee	Details	Total	
Unity Trust Bank	Bank charges	£	8.10
		£	8.10
Payment List for authorisation on 18.8.25			
o2	Mobile Phones x2	£	18.88
EE Limited	Internet charges for SmartHub - July	£	35.40
Smarty	Asistant Clerk Mobile Phone	£	6.00
Wakemans Property Care	Grass Maintenance: Inv WPC-3880	£	198.00
Tewkesbury Printing	Lanyards & Business Cards	£	208.80
GAPTC	Cilca balance Inv: 957	£	900.00
GAPTC	Internal Audit Inv: 1033	£	440.00
GAPTC	Inv 967 : Cllr Parker Training	£	45.00
GAPTC	Inv 1001 : Cllr Parker Training	£	30.00
A. Pellegram	NDP Consultancy Invoice: SI-374	£	2,866.63
Avonside PHT Ltd	Taxi Vouchers	£	77.50
L. Beech	Clerk's expenses July 2025	£	30.50
M. Waterhouse	Assistant Clerk expenses July 2025	£	80.00
K. Febery	Assistant Clerk expenses July 2025	£	55.25
Local Gov. Pension Scheme	Aug 2025 pension payment	£	1,173.14
Staff	Aug 2025 Salaries	£	3,842.56
Microsoft 360	July Invoice	£	12.36
Amazon	Stationary - Paper	£	15.99
Vintage Fair	Donation for attendance at event	£	100.00
		£	10,136.01

- 12.2 To approve the bank reconciliation including earmarked reserves
- 12.3 To receive the budget monitoring report
- 12.4 To receive update on clerk telephone contracts and agree actions
- 12.5 To receive update regarding invoicing for Administration Services to Ashchurch Village Hall charity and agree actions
- 12.6 To approve the implementation of the 2024/25 NJC Local Government Pay Award backdated to 1 April 2025

18.08.25.13 To receive an update on the following Parish Council procedures and resolve to agree actions:

18.08.25.14 To receive a report on the Neighbourhood Development Plan (NDP) review and agree actions

18.08.25.15 To receive an update from Ashchurch Village Hall

18.08.25.16 To receive an update on the Garden Town and agree actions

16.1 To receive a report from the Parish Liaison Committee

16.2 To receive a report from the Oversight Board

16.3 To receive a report from the Community Liaison Committee

16.4 To receive a report from the Office of Police and Crime Commissioner

18.08.25.17 To receive a report on CIL projects and agree actions

- 17.1 To receive an update regarding Parish Mapping and agree actions**

- 18.08.25.18 To discuss possible photo competition and calendar project and agree actions**
 - 18.1 To receive calendar quotes and agree actions**
 - 18.2 To discuss photo competition categories and prizes and agree actions**

- 18.08.25.19 To receive update on Aston Cross defibrillator project and agree actions**

- 18.08.25.20 To receive the Clerk's report**

- 18.08.25.21 To receive an update on Highway matters and agree actions**
 - 21.1 To receive update on potential closure of Pamington Lane and agree actions**
 - 21.2 20 is Plenty concept**
 - 21.3 Outlet traffic issues**

- 18.08.25.22 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)**
 - 22.1 To evaluate the recent community engagement event**
 - 22.2 To receive an update on possible Food Bank project and agree actions**
 - 22.3 To discuss Pamington resident email regarding management company issues and agree actions**

- 18.02.25.23 To receive update on grants available to support community projects and agree actions**

- 18.08.25.24 To note agenda items for the next Parish Council Meeting**

- 18.08.25.25 Date of next meetings: Wednesday 24th September**