Public Notice is given of
Ashchurch Rural Parish Council Meeting
To be held at 6.30pm on Monday 16 June 2025
at
Ashchurch Village Hall, Ashchurch Road, Ashchurch. GL20 8LA for the transaction of business on the following agenda

Members of the public and press are invited and encouraged to attend the meeting

To all Members of Ashchurch Rural Parish Council
Councillors are hereby summoned to attend the Annual Meeting of Ashchurch Rural Parish Council to be held on Monday 16 June 2025 in the Ashchurch Village Hall, Ashchurch commencing at 6.30pm for the transaction of business on the following agenda.
Signed

Leah Beech
Clerk and Responsible Financial Officer
Email: clerk@ashchurchrural-pc.gov.uk
9 June 2025

Agenda

16.06.25.1 **To receive and approve apologies and confirm the meeting is quorate**

16.06.25.2 **To receive comments from members of the public - no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting**

16.06.25.3 **To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)**

16.06.25.4 **To confirm and sign the Minutes of the Parish Council Meeting held on 19 May 2025 circulated to members prior to the meeting**

16.06.25.5 **To receive a report from Borough Councillor M. Gore (last attended 19 May 2025)**

16.06.25.6 **To receive a report from Borough Councillor C. Coleman (last attended 22 May 2023)**

16.06.25.7 **To receive a report from the County Councillor Dr K. Usmar**

16.06.25.8 Planning

8.1 To discuss planning application updates and agree actions:

APPLICATION NO: 25/00080/OUT

DESCRIPTION: Residential development for up to 140 dwellings, associated works to include the demolition of existing structures, infrastructure, ancillary facilities, open space and landscaping. Construction of a new vehicular access off Fiddington Lane

LOCATION: Part Parcel and 4615 Road from Natton to Homedowns, Ashchurch, Tewkesbury

PLANNING OFFICER: Diana Jones

8.2 To discuss planning application and agree actions:

APPLICATION NO: 25/00365/ADV

DESCRIPTION: The installation of two sets of individual internal illuminated letters

LOCATION: Unit24, Cotswold Designer Outlet, Platinum Drive

GRID: 392419 233064

PLANNING OFFICER: George Brooker

8.3 To discuss licensing proposal for Five Guys restaurant and agree actions

8.4 To discuss application for desertion and diversion of public footpath and agree actions:

DESCRIPTION: Divert the public footpath AAS/23 and create alternative footpath

LOCATION: Newton Cottages - Notice of Public Footpath Order

PLANNING OFFICER: Joe Gibbons

SUBMISSON DUE DATE: 17 July 2025

16.06.25.9 To receive update on Parish maintenance and agree actions

9.1 To receive revised quote for War Memorial railings maintenance and agree actions

9.2 To receive quote for long term green space maintenance of A46 and agree actions

9.3 To consider quote for bin installation at Aston Cross and agree actions

16.06.25.10 To receive details of decisions made under delegated authority since the last meeting on 19 May 2025

16.06.25.11 To receive an update on the following Parish Council procedures and resolve to agree actions:

11.1 Statement of Internal Controls Policy

16.06.25.12 Finances – documents circulated prior to the meeting

12.1 To approve the June 2025 Payment List below and record income received

June 2025 Payment:

Payments made since last meeting on 19.05.25		
Payee	**Details**	**Total**
Unity Trust Bank	Bank charges	7.95
EE Limited	Internet charges for SmartHub	35.40
Staff	May 2025 salaries	5053.97
Local Gov. Pension Scheme	May 2025 pension incl. employee contributions	1588.67
		6685.99
Payment List for authorisation on 16.6.25		
Avonside PHT	Transport vouchers (43)	107.50
Taurus HR	Inv 358	16.50
Wakemans	A46 Grass Cutting - Inv WPC-3654	321.76
O2	Mobile phones	18.88
L. Beech	Clerk's expenses May 2025	32.30
M. Waterhouse	Assistant Clerk expenses May 2025	62.00
K. Febery	Assistant Clerk expenses May 2025	49.85
Community Hearts	Defib & Cabinet for Walton Cardiff	2016.00
J Preece & Sons	Grass Cutting - Invoice INV-1000	920.40
		3545.19

12.2 To approve the bank reconciliation

12.3 To receive the budget monitoring report

12.4 To approve the Annual Governance Statement 2023-24 (AGAR Section 1) for external auditors, PKF Littlejohn

12.5 To approve the Accounting Statement 2024 (AGAR Section 2) for external auditors, PKF Littlejohn

12.6 To agree dates for the Exercise of Public Rights to Inspect the Draft Accounts as 19 June 2025 to 29 July 2025

16.06.25.13 To receive a report on the Neighbourhood Development Plan (NDP) review and agree actions

16.06.25.14 To receive update from Ashchurch Village Hall and agree actions

16.06.25.15 To receive an update on the Garden Town and agree actions

15.1 To receive a report from the Parish Liaison Committee

15.2 To receive a report from the Oversight Board

15.3 To receive a report from the Community Liaison Committee

15.4 To receive a report from the Office of Police and Crime Commissioner

16.06.25.16 To receive a report on CIL projects and s106 requirements and agree actions

16.1 To receive update on CIL funding bid from Ashchurch Primary School and agree actions

16.06.25.17 To receive the Clerk's report

16.06.25.18 To receive an update on Highway matters and agree actions

18.1 To receive an update on potential closure of Pamington Lane and agree actions

16.06.25.19 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)

19.1 To consider distribution of ARPC welcome packs to homes in new developments and agree actions

16.06.25.20 To discuss advertisement requests for ARPC Noticeboards and agree actions

16.06.25.21 To discuss supporting a foodbank facility at Ashchurch Village Hall and agree actions

16.06.25.23 Date of next meeting - 14 July 2025