



**Public Notice is given of
Ashchurch Rural Parish Council Meeting
To be held at 6.30pm on Monday 17 March 2025**

at

**Ashchurch Village Hall, Ashchurch Road, Ashchurch. GL20 8LA for
the transaction of business on the following agenda**

**Members of the public and press are invited and encouraged to
attend the meeting**

To all Members of Ashchurch Rural Parish Council

Councillors are hereby summoned to attend **the Meeting of Ashchurch Rural Parish Council** to be held on **Monday 17 March 2025** in the **Ashchurch Village Hall, Ashchurch** commencing at **6.30pm** for the transaction of business on the following agenda.

Signed

A handwritten signature in black ink, appearing to read "Jules Owen".

Jules Owen BA (Hons) FSLCC

Parish Clerk and Responsible Financial Officer

Email: clerk@ashchurchruralpc.org.uk

10 March 2025

- 17.03.25.1 To receive and approve apologies for absence and confirm the meeting is quorate**
- 17.03.25.2 To receive comments from members of the public - no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting**
- 17.03.25.3 To receive declarations of interest for items on the agenda below, including Discloseable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)**
- 17.03.25.4 To confirm and sign the Minutes of the Parish Council Meeting held on 17 February 2024 circulated to members prior to the meeting**
- 17.03.25.5 To receive a report from Borough Councillor M. Gore (last attended 20 January 2025)**
- 17.03.25.6 To receive a report from Borough Councillor C. Coleman (last attended 22 May 2023)**
- 17.03.25.7 To receive a report from the County Councillor (last attended 20 January 2025)**

17.03.25.8

Planning:

- 8.1 **To discuss planning application and agree actions:**
APPLICATION NO: 24/01061/FUL
DESCRIPTION: New double garage
LOCATION: 16 Spindle Road, Ashchurch, Tewkesbury
GRID REF: 392436 232677
SUBMISSION DUE DATE: 11 March 2025
PLANNING OFFICER: George Brooker
EXTENSION AGREED UNTIL: 19 March 2025
- 8.2 **To discuss planning application and agree actions:**
APPLICATION NO: 25/00130/ADV
DESCRIPTION: Installation of 4no. illuminated fascia signs and 1no. area of vinylgraphics.
LOCATION: Unit 15, Cotswolds Designer Outlet, Platinum Drive
GRID REF: 392293 233162
SUBMISSION DUE DATE: 19 March 2025
PLANNING OFFICER: George Brooker
EXTENSION AGREED UNTIL: N/A
- 8.3 **To discuss planning application and agree actions:**
APPLICATION NO: 25/00080/OUT
DESCRIPTION: Residential development for up to 140 dwellings, associated works to include the demolition of existing structures, infrastructure, ancillary facilities, open space and landscaping. Construction of a new vehicular access off Fiddington Lane.
LOCATION: Part Parcel 4615, Road From Natton To Homedowns, Ashchurch
GRID REF: 392504 232055
SUBMISSION DUE DATE: 11 March 2025
PLANNING OFFICER: Diana Jones
EXTENSION AGREED UNTIL: 19 March 2025
- 8.4 **To discuss planning application and agree actions:**
APPLICATION NO: 25/00082/APP
DESCRIPTION: Reserved matters application for the erection of 215 dwellings, with associated parking, garaging and infrastructure works, with appearance, layout, scale and landscaping to be approved (Outline permission 21/00451/OUT)
LOCATION: Land To The North West Of Fiddington, Fiddington, Tewkesbury
GRID REF: 391665 232206
SUBMISSION DUE DATE: 10 March 2025
PLANNING OFFICER: Sarah Smith
EXTENSION AGREED UNTIL: 19 March 2025
- 8.5 **To discuss planning application and agree actions:**
APPLICATION NO: 25/00031/CONDIS
DESCRIPTION: Application for approval of details subject to condition 3 (Solar panel installation) of planning application 24/00227/APP
LOCATION: Land To The North East Of Rudgeway Farm And South Of, Nightingale Way, Walton

Cardiff

GRID REF: 390657 230892

SUBMISSION DUE DATE: 17 March 2025

PLANNING OFFICER: Masie Masiwa

EXTENSION AGREED UNTIL: 19 March 2025

17.03.25.9 To receive details of decisions made under delegated authority since the last meeting on 17 February 2025

17.03.25.10 To receive quotes for additional defibrillators and agree actions

17.03.25.11 Finances – documents circulated prior to the meeting

11.1 To approve the March 2025 Payment List below and record income received

March 2025 Payment List:

CDRC Construction	Inv. No. 162	
Microsoft 365 Business Apps	Feb. 2025 fee	12.36
Microsoft 365 Business Apps	Extra invoice due to update of period charge date	12.02
J. Owen	Clerk's expenses Feb. 2025	45.80
L. Beech	Assistant Clerk's expenses Feb. 2025	33.20
Amazon	Stationery (card)	7.31
M. Waterhouse	Trainee Assistant Clerk expenses Feb. 2025	80.00
K. Febery	Trainee Assistant Clerk expenses Feb. 2025	57.50
Avonside Taxis	31 x Travel Vouchers	77.50
Ashchurch Village Hall	Inv. No. 19- Jan./Feb. 2025 room hire	290.50
Ground Up	Inv. No. 3338 maintenance contract - Feb. 2025	111.96
O2	Inv. No. 29 - Mobile phones	15.28
Andrea Pellegram Ltd.	Inv. No. 333 - NDP consultancy	3560.18
		4303.61

11.2 To approve the bank reconciliation including earmarked reserves

11.3 To receive the budget monitoring report

17.03.25.12 To review the Asset Register and agree actions

17.03.25.13 To receive an update on the following Parish Council procedures and resolve to agree actions:

13.1 To approve the updated Financial Regulations

13.2 To approve Staff Appraisal Policy

13.3 To approve Tree Management Policy

13.4 To approve Data Protection Policy

13.5 To approve Website Accessibility Statement

17.03.25.14 To receive a report on the Neighbourhood Development Plan (NDP) review and agree actions

17.03.25.15 Ashchurch Village Hall – documents circulated prior to the meeting

15.1 To receive minutes of the meeting of Sole Trustee of Ashchurch Village Hall Charity

- 17.03.25.16 To receive an update on the Garden Town and agree actions**
 - 16.1 To receive a report from the Parish Liaison Committee
 - 16.2 To receive a report from the Oversight Board
 - 16.3 To receive a report from the Community Liaison Committee
 - 16.4 To receive a report from the Office of Police and Crime Commissioner

- 17.03.25.17 To receive a report on CIL projects and s106 requirements and agree actions**

- 17.03.25.18 To receive the Clerk's report**

- 17.03.25.19 To receive an update on Highway matters and agree actions**
 - 19.1 To discuss VAS and auto speed camera options and agree actions
 - 19.2 To receive an update regarding Barleyfield estate road adoption and agree actions

- 17.03.25.20 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)**

- 17.03.25.21 To consider updated grant application from St Nicholas Church and agree actions**

- 17.03.25.22 To discuss flooding experienced in Natton and agree actions**

- 17.03.25.23 To note agenda items for the next Parish Council Meeting**

- 17.03.25.24 Date of next meeting: 14 April 2025**

- 17.03.25.25 In view of the confidential nature of the following items, Council are advised to resolve to exclude the press and public from the meeting, pursuant to The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)**

- 17.03.25.26 To receive End of Probation Review report for Trainee Assistant Clerks and agree actions**

- 17.03.25.27 To approve membership of the Society of Local Council Clerks for both Trainee Assistant Clerks, as per their Contract of Employment, at a total cost of £202.00 each**

- 17.03.25.28 To receive a report from the Staffing Sub-Committee with regard to the Clerk's Annual Review**