



**Public Notice is given of
Ashchurch Rural Parish Council Meeting
To be held at 6.30pm on Monday 20 January 2025**

at

Ashchurch Village Hall, Ashchurch Road, Ashchurch. GL20 8LA for
the transaction of business on the following agenda

**Members of the public and press are invited and encouraged to
attend the meeting**

To all Members of Ashchurch Rural Parish Council

Councillors are hereby summoned to attend **the Meeting of Ashchurch Rural Parish Council** to be held on **Monday 20 January 2025** in the **Ashchurch Village Hall, Ashchurch** commencing at **6.30pm** for the transaction of business on the following agenda.

Signed

Jules Owen BA (Hons) FSLCC

Parish Clerk and Responsible Financial Officer

Email: clerk@ashchurchruralpc.org.uk

13 January 2025

- 20.01.25.1 To receive and approve apologies for absence and confirm the meeting is quorate
- 20.01.25.2 To receive comments from members of the public - no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting
- 20.01.25.3 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)
- 20.01.25.4 To confirm and sign the Minutes of the Parish Council Meeting held on 16 January 2024 circulated to members prior to meeting
- 20.01.25.5 To receive a report from Borough Councillor M. Gore (last attended 18 November 2024)
- 20.01.25.6 To receive a report from Borough Councillor C. Coleman (last attended 22 May 2023)
- 20.01.25.7 To receive a report from the County Councillor (last attended 18 November 2024)

20.01.25.8 Planning:

8.1 To discuss planning application and agree actions:

APPLICATION NO: 24/00487/OUT

DESCRIPTION: Outline application for demolition and redevelopment for up to 360 dwellings, along with associated parking, access roads, walking and cycling infrastructure, public open space, temporary community use, landscaping, sustainable urban drainage, and infrastructure. All matters reserved except for access

LOCATION: Former MOD Vehicle Depot, Aston Carrant Road, Aston-on-carrant

GRID REF: 394049 233947

SUBMISSION DUE DATE: 23 January 2025

PLANNING OFFICER: Jonny Martin

EXTENSION AGREED UNTIL: To Be Confirmed

8.2 To discuss planning application and agree actions:

APPLICATION NO: 24/01066/FUL

DESCRIPTION: Conversion of loft space to form 3 bedrooms together with bathroom, to include new stair access into loft space and dormer windows to both front and rear elevations

LOCATION: 20 Ashton Crescent, Pamington, Tewkesbury

GRID REF: 393976 233610

SUBMISSION DUE DATE: 31 January 2025

PLANNING OFFICER: George Brooker

EXTENSION AGREED UNTIL: N/A

20.01.25.9 To receive details of decisions made under delegated authority since the last meeting on 16 December 2024

20.01.25.10 Finances - documents circulated prior to the meeting

- 10.1 To approve the January 2025 Payment List below and record income received**
January 2025 Payment List:

Payments made since last meeting on 16.12.24		
Payee	Details	Total
C. W. Morris	Inv. No. 2412 -Topographical Report	400.00
Unity Trust	Bank charges	9.30
Ashchurch Village Hall	Inv. No. 18 - Dec. 2024 room hire	152.00
Glos. Wildlife Trust	Inv. No. 14077 - NDP consultancy	5553.00
NALC	Inv. No. 8537 - Training event (I. Parker)	39.22
PATA	Payroll	215.25
HMRC	PAYE	2387.75
Staff	Dec. 2024 salaries	4382.19
Local Gov. Pension Scheme	Dec. 2024 pension incl. employee contributions	1368.34
		14507.05
Payment List for authorisation on 20.1.25		
Microsoft 365 Business Apps	Dec. 2024 fee	12.36
MFG Solicitors LLP	Legal fees for transfer of Ashchurch Village Hall	1440.00
Parish Online	Inv. No. 0004 Mapping software annual fee ref. NDP	76.80
Parish Online	Inv. No. 0003 and Credit Note 01 - website	180.00
J. Owen	Clerk's expenses Dec. 2024	45.80
L. Beech	Assistant Clerk's expenses Dec. 2024	29.60
K. Febery	Trainee Assistant Clerk expenses Dec. 2024	57.50
Edge IT Systems Ltd.	Inv. No. 38290 - Annual fee	931.20
O2	Inv. No. 28 - Mobile phones	15.28
Andrea Pellegram Ltd.	Inv. No. 325 NDP consultancy	1783.97
		4572.51
Receipts since last meeting on 16.12.24		
Unity Trust	Bank Interest	2102.43
R. Drewitt	Calendar sales	10.00
		2112.43
Reserves at 6.1.25		
Earmarked Reserves		322799.05
General Reserves		61310.81
Less VAT to be claimed		1326.05
		382783.81
6.1.25		
Current Account	As per Bank Reconciliation No. 92	8971.83
Deposit Account	As per Bank Reconciliation No. 43	373811.98
	Closing balance at Unity Trust Bank on 6.1.25	382783.81

- 10.2 To approve the bank reconciliation including earmarked reserves
- 10.3 To receive the budget monitoring report
- 10.4 To approve the 2025-26 draft budget and agree actions
- 10.5 To resolve to approve the precept requirement for 2025-26 and agree actions

20.01.25.11 To receive an update on the following Parish Council procedures and resolve to agree actions:

- 11.1 To undertake quarterly Risk Strategy and Management Policy Review and agree actions
- 11.2 To receive update on Annual Asset Inspection Report and agree actions
- 11.3 To approve Parish Council Meeting dates for 2024/25
- 11.4 To approve Standing Orders
- 11.5 To approve Equality and Diversity Policy
- 11.6 To approve the Publication Scheme

- 20.01.25.12 To receive a report on the Neighbourhood Development Plan (NDP) review and agree actions**
 - 12.1 Locality grant
 - 12.2 Building with Nature

- 20.01.25.13 Ashchurch Village Hall - documents circulated prior to the meeting**
 - 13.1 To receive an update regarding hall reconfiguration options detailed in Quantity Surveyor quote and agree actions
 - 13.2 To consider establishing a Village Hall Management Board meeting and agree meeting dates

- 20.01.25.14 To receive an update on the Garden Town and agree actions**
 - 14.1 To receive a report from the Parish Liaison Committee
 - 14.2 To receive a report from the Oversight Board
 - 14.3 To receive a report from the Community Liaison Committee
 - 14.4 To receive a report from the Office of Police and Crime Commissioner

- 20.01.25.15 To receive a report on CIL projects and s106 requirements and agree actions**

- 20.01.25.16 To receive the Clerk's report**

- 20.01.25.17 To receive an update on Highway matters and agree actions**
 - 17.1 To receive update on potential closure of Pamington Lane and agree actions

- 20.01.25.18 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)**

- 20.01.25.19 To discuss the provision of sandbags by ARPC and agree actions**

- 20.01.25.20 To discuss the provision grit bins and agree actions**

- 20.01.25.21 To note agenda items for the next Parish Council Meeting**

- 20.01.25.22 Date of next meeting -**

END OF AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Biodiversity, Equal Opportunities (age, race, gender, sexual orientation, faith, marital status and disability); Crime and Disorder (Section 17); Health and Safety; and Human Rights.