Public Notice is given of the Annual Meeting of Ashchurch Rural Parish Council

To be held at 6.30pm on Monday 20 May 2024
at
Ashchurch Village Hall, Ashchurch Road, Ashchurch. GL20 8LA
for the transaction of business on the following agenda

Members of the public and press are invited and encouraged to attend the meeting

To all Members of Ashchurch Rural Parish Council
Councillors are hereby summoned to attend **the Annual Meeting of Ashchurch Rural Parish Council** to be held on **Monday 20 May 2024** in the **Ashchurch Village Hall, Ashchurch** commencing at **6.30pm** for the transaction of business on the following agenda.

Signed

Jules Owen BA (Hons) FSLCC
Parish Clerk and Responsible Financial Officer
Email: clerk@ashchurchruralpc.org.uk
13 May 2024

AGENDA

20.05.24.1 To elect Chairman and Vice-Chairman, including signing Acceptance of Office forms

20.05.24.2 To receive and approve apologies for absence and confirm the meeting is quorate

20.05.24.3 To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting

20.05.24.4 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)

20.05.24.5 To confirm and sign the Minutes of the Parish Council Meeting held on 22 April 2024 circulated to members prior to the meeting

20.05.24.6 To receive a report from Borough Councillor M. Gore (last attended 22 April 2024)

20.05.24.7 To receive a report from Borough Councillor C. Coleman (last attended 22 May 2023)

20.05.24.8 To receive a report from the County Councillor (last attended 22 January 2024)

20.05.24.9 To receive the draft minutes of the May 2024 Planning Sub-committee meeting

20.05.24.10 **Planning:**

10.1 To receive recommendations and agree actions

APPLICATION NO: 24/00051/CONDIS

DESCRIPTION: Application for approval of details subject to conditions 3 (hard and soft landscaping), 5 (external walling and roofing materials), 6 (future maintenance of streets), 7 (fire hydrants), 8 (vehicular access), 9 (bicycle parking), 10 (residential welcome pack), 12 (construction management plan), 14 (heat pumps), 16 (SuDS management plan), 17 (drainage plans), 18 (Landscape and Ecology Management Plan), 19 (external lighting) of the **planning application ref number 21/01013/FUL**

LOCATION: Lunn Cottage, Aston Cross, Tewkesbury

SUBMISSION DUE DATE: 13 MAY 2024

PLANNING OFFICER: Sarah Smith

10.2 To receive recommendations on Screening Opinion Request correspondence and agree actions
APPLICATION NO: 24/00003/SCR
DESCRIPTION: Proposed development of up to 140 dwellings, associated works, open space, infrastructure, landscaping and access from fiddington lane on land south of Fiddington Lane, Tewkesbury, Gloucestershire
LOCATION: Part Parcel 4615 Road From Natton To Homedowns Ashchurch Tewkesbury
SUBMISSION DUE DATE: 11 MAY 2024
PLANNING OFFICER: N / A

10.3 To receive an update on consultation and agree actions:
APPLICATION NO: 23/01170/OUT (23/00007/SCR)
DESCRIPTION: Residential development providing up to 175 new homes; vehicular and non-vehicular access from the B4079; pedestrian and cycle access onto Pamington Lane west of Tudor Cottage; foul and storm water drainage infrastructure; provision of green infrastructure including public open space; associated services infrastructure for utilities
LOCATION: Part Parcel 0088 Pamington Fields, Ashchurch, Tewkesbury
SUBMISSION DUE DATE: 8 March 2024 – Requested further extension: TBC

10.4 To discuss planning application and agree actions:
APPLICATION NO: 24/00368/FUL
DESCRIPTION: Proposed demolition of conservatory and erection of rear extension
LOCATION: La Haina , Pamington Lane, Pamington
GRID REF: 393844 233102
SUBMISSION DUE DATE: 3 JUNE 2024
PLANNING OFFICER: George Brooker

20.05.24.11 To receive update on ARPC becoming charitable trustee of Ashchurch Village Hall and agree actions

20.05.24.12 To receive an update on the Garden Town and agree actions

20.05.24.13 To receive an update on the Neighbourhood Development Plan (NDP) review and agree actions

20.05.24.14 To consider expenditure items for S106 and CIL monies and agree actions

20.05.24.15 To receive the Clerk's Report

20.05.24.16 To received details of decisions made under delegated authority since the last meeting on 22 April 2024

20.05.24.17 **To receive an update on the following Parish Council procedures** and resolve to agree actions:

17.1 To review subscriptions to other bodies

17.2 To confirm arrangements for insurance cover in respect of all insured Risks

17.3 To review delegation arrangements to the Clerk, committees and sub committees

17.4 To agree appointment of Councillors to existing committees and establish a Planning Committee and a Staffing Committee

17.5 To review the terms of reference for committees

17.6 To consider Schedule of Policies with proposed renewal dates including employment policies/procedures, press/media policy, freedom of information and data protection legislation, standing orders and financial regulations

17.7 To review the Complaints Policy

17.8 To review the Grants and Donations Policy

17.9 To approve the Dignity at Work Policy

17.10 To review the Open Media Policy

17.11 To review arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses

17.12 To review the representation on or work with external bodies and arrangements for reporting back

17.13 To approve Parish Council Meeting dates for 2024/25

20.05.24.18 **Finances – documents circulated prior to the meeting**

18.1 To approve the April 2024 Payment List below and record income received:

May 2024 Payment List:

Payments made since last meeting on 22.4.24		
Payee	**Details**	**Total**
Tewkesbury Printing Company	Newsletter	269.00
L. Beech	Refreshments for Community Engagement Event	9.27
L. Beech	Currys	208.00
Staff	April 2024 salaries	2316.80
Local Gov. Pension Scheme	April 2024 including employee contributions	754.37
		3557.44
Payment List for authorisation on 20.5.24		
L Beech	Assistant Clerk's expenses April 2024 inc. 2.99 stationery	42.49
J Owen	Clerk's expenses April 2024	45.80
O2	Mobile phones April 2024	15.28
Edge IT Systems Ltd.	Inv. 37842E/Y support	180.00
John Preece & Sons	Inv. 0803	920.40
Microsoft Apps	Inv. 115596 monthly fee for April 2024	10.32
		1214.29
Receipts since last meeting on 22.4.24		
Tewkesbury Borough Council	First precept payment	40800.00

18.2 To approve the bank reconciliation

18.3 To receive the budget monitoring report

18.4 To approve 7 hours extra for Clerk and Assistant Clerk due to increased workload during April 2024

20.05.24.19 To receive an update on the Community Speedwatch equipment and agree actions

20.05.24.20 To evaluate the Community Action Event and agree actions

20.05.24.21 To consider attendance at the Gloucestershire Association of Parish and Town Councils Annual General Meeting on 20 July 2024 and agree actions

20.05.24.22 To consider Village Gateway for Pamington/Barleyfields and agree actions

20.05.24.23 To receive an update on Highway matters and agree actions

20.05.24.24 To consider Tewkesbury Borough Council Parish Seminar and agree which members will attend on behalf of the Council

20.05.24.25 To receive an update from community engagement activities (Welcome Tuesdays, Facebook etc)

20.05.24.26 To note agenda items for the next Parish Council Meeting

20.05.24.27 In view of the confidential nature of the following two items, Council are advised to resolve to exclude the press and public from the meeting for the following item, pursuant to The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

20.05.24.28 To consider response to correspondence and agree actions

20.05.24.29 To discuss clerical support and agree actions

20.05.24.30 Date of next meeting – 17 June 2024

END OF AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Biodiversity, Equal Opportunities (age, race, gender, sexual orientation, faith, marital status and disability); Crime and Disorder (Section 17); Health and Safety; and Human Rights.