MINUTES of the ANNUAL Meeting of Ashchurch Rural Parish Council held at the Ray Shill Building Northway on **Monday 24th May 2021,** commencing at 6.30pm.

Cllrs In attendance: Cllrs John Hargreaves, Angela Brown, Brian Cook and David Garnett
Locum Clerk; Ruth Waller and one member of public

01/ ELECTION OF CHAIRMAN AND ACCEPTANCE OF OFFICE: Cllr Hargreaves was proposed by Cllr Brown and seconded by Cllr Garnett. Acceptance of Office Form duly signed.

PUBLIC PARTICIPATION: No comments

02/ WELCOME AND APOLOGIES FOR ABSENCE: Apologies were received from Cllrs Shurmer, Street and Davies

03/ ELECTION OF VICE CHAIRMAN AND ACCEPTANCE OF OFFICE: Cllr Cook proposed Cllr Tony Davies as Vice-Chairman. However, in Cllr Davies' absence, the Acceptance of Office was deferred until the next Council meeting.

04/ DECLARATIONS OF INTEREST: None declared

05/ THE **MINUTES OF THE MEETING HELD ON 26th APRIL 2021** were approved as a true and accurate record and duly signed by the Chairman.

06/ TO APPROVE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON 28 th APRIL: These were approved as a true and accurate account.
Clerk advised that these should not have been approved until the next Annual Parish Meeting, as this was a separate meeting from any Council meeting.

07/ TO APPROVE THE MINUTES OF THE EXTRAORDINARY MEETING HELD ON 18 MAY 2021: These were approved as a true and accurate recorded and duly signed by the residing Chairman.

08/ TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR: County Cllr Vernon Smith provided a detailed update to Council including:

- Meeting with GCC on 19th May to discuss Highways Budget
- Cllr Smith had met with Craig Freeman regarding the Junction at the M5. No comment from Highways England at present, but will keep the Parish Council informed.

09/ TO RECEIVE REPORT FROM THE BOROUGH COUNCILLOR: No report received

10/ TO NOTE ANY MATTERS ARISING NOT OTHERWISE ON THIS AGENDA: It was noted that the Flood risk report from James Blockley had not been received.

11/ REPORTS

- **A46/M5 solution:** Two accidents had been reported on the B4079 I the past two days.
- **Garden Town:** Not much progress on this was available although the bridge had been discussed
- **PC Association update:** Several other Parish Councils have joined the association, including Stoke Orchard and Tredington, Forthampton.
- **Neighbourhood Development Plan:** Council awaiting response to submission
- **Defibrillator:** These had been inspected and reports filed.
- **Website:** Nothing outstanding to report.
- **Working Groups:** Nothing to report

12/ UPDATE - REFURBISHMENT OF STREET FURNITURE IN PAMINGTON: The bench will be updated once the weather improves.

13/ FINANCIAL REPORTS Financial Reports - Balances and Reconciliation: No financial report available for this meeting.

14/ Annual Governance and Accountability Return 2020/21
14.1 Section1: Approved and signed by the Locum Clerk and Chairman
14.2 Section 2: Approved and signed by RFO and Chairman

15/ ACCOUNTS FOR PAYMENT: None produced for this meeting

16/ REVIEW FINANCIAL REGULATIONS: This was deferred to next meeting. Clerk advised that the Council adopt an Internal Control Policy and would circulate one for consideration at the next meeting.

17/ REVIEW STANDING ORDRES: This was deferred to next meeting. Clerk advised that Section 18F (Finance and Procurement) required updating.

18/ APPOINTMENT OF COUNCILLOR AUDITOR: Council agreed to source an Internal Auditor from GAPTC for 2020/21

19/ REVIEW RISK ASSESSMENT: This had not been circulated but Cllr Hargreaves confirmed that Cllr Street had checked this policy and was satisfied it met requirements.

20/ UPDATE - FLOODING ON NATTON LANE: No update available

21/ DOG BIN AND NOTICE BOARD AT ASTON CROSS: Nothing to report for this meeting.

22/ NOTICE BOARD AT CHAMMOMILE ROAD: It was noted that the notice board had been moved.

23/ PLANNING – For consideration:

21/00562/OUT Outline application for the erection of 5no. detached 2 storey dwellinghouses and removal of equestrian facilities with all matters reserved. Tyn Y Cae, Natton, Ashchurch: Council resolved to object to the proposed narrow access road in this application

21/00398/FUL | Erection of a two storey office development (UseClass E). | Land South Of Wheatpieces Walton Cardiff: Objection response already submitted.

21/00441/FUL: Installation of solar PV panels on South roof elevation. 1 Brook House Barns, Aston Carrant Road, Aston-On-Carrant: No objection

21/00379/LBC | Installation of a flue outlet from boiler into side elevation of existing dwelling | The Stirrups Pamington Lane Pamington Tewkesbury Gloucestershire: No objection

21/00070/CONDIS | Application for approval of details subject to conditions 3 (external materials), 4 (solar panels), 7 (landscaping scheme), of the planning application ref number

18/01251/FUL |Starveall Farm Pamington Road Pamington: Objection response already submitted.

18/01251/FUL | Starveall Farm Pamington Road Pamington: Objection response had already been submitted relating to this application.

21/00571/AGR | Replacement of existing barn with new building used to store hay, feed stuffs, small machinery and other equipment needed for the animals. | Walton Cardiff Manor Walton Cardiff Lane Tewkesbury: Council resolved to object to this application due to the increased size of the proposed replacement building.

21/00555/FTP | Alteration of footpath AAS43 at Land South of the A46, Ashchurch. | Land Parcels 4331 4619 And 5837 Pamington Lane Pamington Tewkesbury Gloucestershire: No objection

21/00554/FTP | Alteration of footpath AAS41 at Land South of the A46, Ashchurch. | Land Parcels 4331 4619 And 5837 Pamington Lane Pamington Tewkesbury Gloucestershire: No objection

For Noting:

21/00011/CONDIS | Application for approval of details subject to conditions 6 (ground levels and ground floor slab levels - Phase 2 West), 29 (construction environmental management plan (CEMP) - Phase 2 West), 32 (lighting plan - Phase 2 West), 36 (Car Park Management Plan (CPMP) - Phase 2 West), 39 (fire hydrants - Phase 2 West), 42 (Shuttle Bus Service), of planning permission ref number

UPDATE FROM MEETING WITH CATHERINE ASHBY: Cllr Hargreaves provided an update following his meeting with Catherine Ashby. During questions and answers on the planning applications within Ashchurch Rural Parish Council, all concerns were satisfactorily answered.
GARDEN TOWN: No further update on this although it was noted that the bridge had been approved.

24/ ADOPTION OF GENERAL POWER OF COMPETANCE: At the Acting Clerk's request, this was deferred to the next meeting.
Action: Locum Clerk to approach GAPTC for clarification on whether the GPC can be adopted without a permanent clerk being in post.

25/ HIGHWAY ISSUES

- **Grass Cutting:** No further issues
- **Pamington Junction:** Council agreed that the Chairman would contact the County Councillor to discuss this.
- **Temporary footpath closure - AAS/41 and AAS/43:** noted.
- **Village Signs:** No action at this meeting. It was noted that Aston-on-Carrant already has enough signs.

26/ UPDATE - CHURCHYARD CAPACITY: The diocese, Homes England and the Garden town were in discussions regarding a piece of land for use as a burial site.
27/ RURAL/MARKET TOWN GROUP: no update report
28/ CORRESPONDENCE RECEIVED: None
29/ TO NOTE ANY OTHER BUSINESS FOR INFORMATION ONLY OR FOR FUTURE DISCUSSION: The continued use of an outside storage facility on traveller's site was noted and which has been reported to the Enforcement Team at Tewkesbury Borough Council.
30/ The date of the next meeting was noted as WEDNESDAY 30TH JUNE 2021

Signed _____ **Date**_____